

Instruction, Student Success, and Enrollment Services
Meeting Minutes of April 28, 2021

Present: D. Alexander, A. Cederberg, D. Coates, C. Colella, L. Cosby, P. Eagan, C. Gibson, T. Hamann, S. Hubbell, P. Henning, K. Johnson, T. Labadie, D. Lindsley, D. Mondoux, A. Moore, E. Pauken, M. Pauken, B. Reynolds, L. Thomas, C. Voss, M. Walters, T. Welsh
Absent: L. Depta, G. Fredericks, C. Jbara, B. Lueth, A. Louallen, A. Marsh-Peek, K. Miller

1. Call to Order – The meeting was called to order at 8:32 a.m.
2. Meeting Minutes of March 24, 2021 – The minutes of March 24, 2021 were approved as presented.
3. Student Feedback Survey Input - P. Eagan shared with the group the response summary from the Student COVID Feedback Survey. A brief overview was provided. Contact Paige with questions.
Link to Student Feedback Response Summary:
<https://docs.google.com/spreadsheets/d/1cgpyvbCFVnwowCTP4TGknqvkRNYmcmZmC8nOIMsQQAg/edit?usp=sharing>
4. Academic Calendar Work Group – P. Eagan reported on the status and general purpose of the Academic Calendar Work Group noting this group will have faculty representation. S. Hubbell reported Fall 2021 has a Wednesday start date reminding all to prep accordingly.
Contact Paige with interest in serving on this group.
5. Work Groups
 - a. General feedback and questions – P. Eagan provided the group with an overview of work group phases and processes noting the first initial check-in is May of 2021 for the inventory and student process mapping. The goal is to wrap up phases by the end of Fall 2021. Members of the group brought forward questions and shared comments, thoughts, and perspectives.
 - b. Break-out Sessions (if time permits at end of meeting) – Postponed
6. EAA Condition Task Force Meeting Schedule (A. Moore and L. Wells Co-Chairs)
 - a. 1st Wednesday of the Month for June July, and August
 - b. Kick-off meeting - Friday May 14, 2021
7. Joint Services Meeting Date/Times
 - a. Stay on the 3rd Wednesday at 8:30 a.m. for May, June, July and August.
 - b. Consider other options beginning Fall 2021.
8. ALC – May
 - a. Withdrawal Update
 - b. One-stop Update

9. KV-WMU Partnership meetings - P. Eagan reported on KV-WMU Partnership meetings, discussions, work groups and participants. All were asked to add suggestions for KVCC work group participants to the Google Doc by Tuesday, May 4, 2021. Link provided below:

https://docs.google.com/document/d/1asHKr6VgYl2bFuXaqx092h7_3NqrYBlx_4ek9tvllQ0/edit?usp=sharing

Next KV-WMU Meeting - June 23, 2021

10. Roundtable Updates
- a. S. Hubbell reported on the drive-thru graduation ceremony scheduled for Sunday, May 2, 2021. S. Hubbell also reported grades will be rolled and available by noon on Friday, May 7, 2021.
 - b. D. Coates reported the Early College Completion Celebration takes place Thursday, May 13, 2021 at 7:00 p.m. D. Coates also reported 152 plus students will be joining KVCC for their 11th grade year.
 - c. A. Cederberg reported on Foundation Scholarships and Financial Aid awards.
 - d. M. Pauken reported on the status of Merit Scholarships and the Honors program.
 - e. D. Alexander reported KVCC, in partnership with the Family Health Center and Bronson Hospital, will be hosting two COVID-19 vaccination clinics – one at the Texas Township Campus and one at the Arcadia Commons Campus. The Moderna two-dose vaccine will be administered.
 - f. L. Cosby reported on end of semester events, engagement opportunities and a meeting with WMU staff to discuss student transfer readiness.
 - g. E. Pauken updated the group on the Debt Forgiveness Program.
 - h. P. Henning reported on the American Culinary Foundation reaccreditation visit scheduled for Tuesday, May 18, 2021.
 - i. M. Walters updated the group on the status of the laptop program and hotspots.
11. Student Success Shout-Outs
- a. K. Johnson recognized KVCC Nursing students, P. Joswick, and WMed Nursing for their part in the vaccine event.
 - b. M. Pauken and D. Alexander recognized student ambassadors for their work on student engagement efforts through social media platforms.
12. Adjourn: 9:39 a.m.

Next Meeting: Wednesday, May 19, 2021 at 8:30 a.m. via Zoom

Joint Services Committee is for the purpose of cross-functional communication and collaboration that leads to recommendations in practices, policies, and procedures and shall limit its activities to advising on matters that directly concern the student experience.